



# Sagar Institute of Pharmacy & Technology

Approved by PCI & AICTE, New Delhi, Affiliated to RGPV, Bhopal

Ref: 257/SIPTec/ACADEMICS/2021

Date: 12.01.2021

## Notice for 1<sup>st</sup> Year

Dear Students & Parents,

Greetings from SIPTec!

As per the guidelines of MP Government letter # F1-62/2020/42-1 dated 7th January 2021 and RGPV guidelines for reopening of colleges affiliated to RGPV, this is to inform you all that the institute will reopen in offline mode from 20<sup>th</sup> Jan 2021. Online support will be continued as it is. The academic schedule will be shared with you all by your respective TG's very soon.

All Covid-19 related preventive guidelines to be followed strictly. Please find section wise guidelines.

### **Instructions for Transport Users:**

1. Face mask check and sanitization of hands will be done for each student before boarding the vehicle.
2. Students will board the vehicle one by one following proper distance.
3. Students will sit on seats by maintaining social distancing.
4. Once seated, no student will move inside the vehicle while it is on route.
5. During the journey Aarogya Setu App will be checked and sanitization will be done.
6. After reaching college, students will get down one by one as instructed by the transport staff.

### **Entry inside the College Campus:**

1. Face mask is mandatory for every student.
2. Students will sanitize their hands by using Sanitizer Machine at the entry gate.
3. Security Staff will check the temperature of the student using Temperature Checking Machine.

### **Sitting inside the Class Room/Labs:**

1. Students will not sit on the seats marked crossed.
2. No student will change or share the desk with any other student.
3. No student will share stationery or any other material with other students.



4. Only one student will be allowed to move out of the class for wash room or any other purpose with the permission from the teacher.
5. Once the classes are over, students will move out of class room maintaining social distance.
6. During labs operations/short break/canteen usage/lunch break the student shall maintain all covid-19 social distancing norms.

#### **Usage of Wash Room –**

1. Students going for wash room will enter only one at a time.
2. Students to use hand wash and sanitizer mandatorily before coming out.
3. Housekeeping staff will sanitize the area on a regular basis.

#### **Exit from the Class Room/Labs –**

1. Student will walk through the corridors till the exit gate as per the markings and following proper distancing.
2. No student shall stand or wait outside the campus and should either board the college vehicle or leave for home by own means immediately.

The detail of Covid-19 cell established by the institute is prominently displayed inside the campus containing the emergency number/help line number/email id and details of contact person to be contacted in case of any emergency.

**Important Note:** It is mandatory to submit consent form dully signed by parents to respective TGs while joining the institute. Consent form attached.

Regards,



Principal  
**PRINCIPAL**

Sagar Institute of Pharmacy & Technology  
Gandhi Nagar, Bhopal

## अभिभावक-सहमति पत्र

मैं .....(पिता/माता) .....  
.....(पुत्र/पुत्री) जो कि आपकी संस्था सागर इंस्टिट्यूट ऑफ फार्मसी एण्ड टेक्नोलॉजी  
(सिप्टेक) गॉधी नगर, भोपाल, बी.फार्म. सेमेस्टर.....जिसका एन्रोलमेन्ट  
नं/एडमिशन नं0..... को कोविड परिस्थिति से अवगत होते हुए भी  
महाविद्यालय में अध्ययन हेतु उपस्थित होने की अनुमति प्रदान करता/करती हूँ।

विधार्थी का नाम .....

अभिभावक का नाम .....

विधार्थी के हस्ताक्षर .....

अभिभावक के हस्ताक्षर .....

दिनांक .....

दिनांक .....

स्थायी पता .....

स्थायी पता.....

मोबाइल नं. ....

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