

# PHARMACY COUNCIL OF INDIA

(SIF-E)

Standard Inspection Form-E (SIF-E) for M.Pharm course  
(To be submitted to PCI by an authority seeking approval)

*To be filled up by inspectors*

- a) **Name of the Inspectors:** 1. \_\_\_\_\_  
(Block letters) 2. \_\_\_\_\_
- b) **Date of Inspection:** \_\_\_\_\_

## PART – I

### A - DETAILS OF APPLICATION

<b>A – 1.1</b> Application is for -	
✓ • Permission to start M.Pharm course.	<input type="checkbox"/>
• First time approval u/s 12.	<input type="checkbox"/>
• Extension of approval.	<input type="checkbox"/>
• Increase in intake upto 15 seats.	<input type="checkbox"/>
	Please tick ( ✓ ) the relevant box.

## PART – II

### B - GENERAL INFORMATION

**To be filled by institution**

<b>B – 1.1</b> Name of the Institution: Complete postal address:  STD Code: T.No. : Fax No. E.Mail: Website:	Sagar Institute of Pharmacy and Technology,(SIPTec),Opp.International airport , Jaipur Road,GandhiNagar Bhopal-462036  0755 4206035 N.A. sagarinstitute2007@yahoo.com <a href="http://www.sistec.ac.in">www.sistec.ac.in</a>
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<p><b>B – 1.2 - Course conducting body:</b></p> <ul style="list-style-type: none"> <li>• Status</li> <li>- Central Govt. <input type="checkbox"/></li> <li>- State Govt. <input type="checkbox"/></li> <li>- Union Territory <input type="checkbox"/></li> <li>- Autonomous body <input type="checkbox"/></li> <li>- Society <input checked="" type="checkbox"/></li> <li>- Trust <input type="checkbox"/></li> </ul>	<p>Please tick ( <input checked="" type="checkbox"/> ) the relevant box.</p>
<p><b>B – 1.3</b></p> <p>Name of the Society/Trust/ Management Complete postal address:</p>	<p>Shri Agrawal Education And Welfare Society E 2/4, Opposite Habibganj Railway Station, Arera Colony, Bhopal</p> <p>STD Code :0755 T.No. : 4206035</p> <p>Fax No. : N.A. E.Mail: N.A.</p> <p>Website : <a href="http://www.sistec.ac.in">www.sistec.ac.in</a></p>
<p><b>B – 1.4</b></p> <p>Name of the Examining Authority Complete postal address:</p>	<p>Rajiv Gandhi Proudhyogiki Vishwavidyalaya, Bhopal (M.P.)</p> <p>STD Code : 0755 T.No. : 4004747</p> <p>Fax No. : N.A. E.Mail: N.A.</p> <p>Website : <a href="http://www.rgtu.nic.in">www.rgtu.nic.in</a></p>
<p><b>B – 1.5</b></p> <p>Other courses run by the institution</p> <ul style="list-style-type: none"> <li>- D.Pharm</li> <li>- B.Pharm</li> <li>- Pharm.D.</li> </ul>	<p><u>Approval status</u></p> <p>N.A.</p> <p>Approved by PCI u/s 12</p> <p>N.A.</p>

**B – 1.6 M.Pharm specializations run / proposed to be run by an institution -**

<b>Name of specialization</b>	<b>Year of start</b>	<b>No. of admissions</b>	<b>Remarks of the Inspectors</b>
Pharmaceutics	2013-14 2014-15 2015-16	08 12 34	
Industrial Pharmacy	NA	NA	
Pharmaceutical Technology	NA	NA	
Pharmaceutical Chemistry	2013-14 2014-15 2015-16	NIL NIL 14	
Pharmaceutical Analysis	NA	NA	
Pharmaceutical Quality Assurance	NA	NA	
Regulatory Affairs	NA	NA	
Pharmaceutical Biotechnology	NA	NA	
Pharmacy Practice	NA	NA	
Pharmacology	NA	NA	
Pharmacognosy	NA	NA	
Phytopharmacy and Phytomedicine	NA	NA	
Others * if any, (please specify)			
* M.Pharm specializations started prior to commencement of the Master of Pharmacy (M.Pharm) course Regulations, 2014 can continue only till the students admitted complete the said specialization.			

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**PART- III**  
**PHYSICAL INFRASTRUCTURE**

**1. Accommodation**

- a. Availability of land for the pharmacy college : 1.25 acres
- b. Building : **Own/ Leased/Rented**  
(enclose documentary evidence as Annexure-A)
- c. Built up Area of the college building : 2676 Sq.m.

**2. Class rooms**

Name of the course	No. Required	No. Available	Area required for each class room (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
<b>B.Pharm</b>	4	4	75 (essential) 90 (desirable)	75*4= 300	
<b>M.Pharm Specialization</b>					
Pharmaceutics	1	1	36	36	
Industrial Pharmacy	1	NA	36	NA	
Pharmaceutical Technology	1	NA	36	NA	
Pharmaceutical Chemistry	1	1	36	36	
Pharmaceutical Analysis	1	NA	36	NA	
Pharmaceutical Quality Assurance	1	NA	36	NA	
Regulatory Affairs	1	NA	36	NA	
Pharmaceutical Biotechnology	1	NA	36	NA	
Pharmacy Practice	1	NA	36	NA	
Pharmacology	1	NA	36	NA	
Pharmacognosy	1	NA	36	NA	
Phytopharmacy and Phytomedicine	1	NA	36	NA	

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### 3. Laboratory

Name of the course	No. Required	No. Available	Area required for each laboratory ( Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
<b>B.Pharm -</b>					
Pharmaceutics Lab.	2	3	75 (essential) 90 (desirable)	75*3=225	
Pharmaceutical Chemistry Lab.	2	2	75 (essential) 90 (desirable)	75*2=150	
Pharmaceutical Analysis Lab.	1	1	75 (essential) 90 (desirable)	75*1=75	
Pharmacology Lab.	2	2	75 (essential) 90 (desirable)	75*2=150	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab.	1	1 (P'cognosy) + 1(P'ceutical Biotech)=02	75 (essential) 90 (desirable)	75*2=75	
<b>M.Pharm Specialization -</b>					
Pharmaceutics	1	1 (As per FAQ PCI)	75 each	75*1=75	
Industrial Pharmacy	1	NA	75 each	NA	
Pharmaceutical Technology	1	NA	75 each	NA	
Pharmaceutical Chemistry	1	1 (As per FAQ PCI)	75 each	75*1=75	
Pharmaceutical Analysis	1	NA	75 each	NA	
Pharmaceutical Quality Assurance	1	NA	75 each	NA	
Regulatory Affairs	1	NA	75 each	NA	
Pharmaceutical Biotechnology	1	NA	75 each	NA	
Pharmacy Practice	1	NA	75 each	NA	
Pharmacology	1	NA	75 each	NA	
Pharmacognosy	1	NA	75 each	NA	
Phytopharmacy and Phytomedicine	1	NA	75 each	NA	

Preparation room with minimum 10 sq.m. with each lab. is required.

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#### 4. Other Facilities

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required ( Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
Machine Room	1	1	80 - 100	80	
Central Instrumentation Room	1	1	80	80	
Store Room-I	1	1	100	100	
Store Room-II	1	1	20	20	
Animal House			80	80	
Library			150	150	
Museum			50	50	
Auditorium / Multi Purpose Hall (Desirable) 250-300 seating capacity					
Seminar Hall					
Herbal Garden (Desirable)					
Computer (Latest Configuration) With Internet Browsing Facility	1 system for every 6 students (for M.Pharm course) 1 system for every 10 students (for B.Pharm course)	06 30			
Printers	1 Printer for every 6 computers (for M.Pharm course) 1 Printer for every 10 computers (for B.Pharm course)	01 03			
Multi Media Projector	3 (1 for B.Pharm course, 1 for M.Pharm course and 1 for Library)	03			
Generator (5KVA)	01	01			
Girl's Common Room (Essential)		01	20	20	
Boy's Common Room		01	10	10	
Toilet Blocks for Boys		04	24	24	

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Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required ( Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
Toilet Blocks for Girls		03		24	
Drinking Water facility – Water Cooler		02			
Boy's Hostel (Desirable)		01			
Girl's Hostel (Desirable)		01			
Power Backup Provision		01			

### 5. Administrative Area for B.Pharm and M.Pharm

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required ( Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
Principal's Chamber	1	1	75 (essential) 90 (desirable)	75	
Office – I - Establishment	1	1	75	75	
Office – II - Academics	1	1	80-100	80	
Confidential Room	1	1	80	80	
Store Room – I	1	1	100	100	
Store Room – II	1	1	20	20	
H.O.D Room	1	4	20 Sq.m. Per Faculty	80	
Faculty Rooms		12	10 Sq.m. Per Faculty	120	

### 6. Library facilities for B.Pharm and M.Pharm

Item	Ref. Titles (No)	Available	Remarks of the Inspectors
Books (1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy)	150	2323	
Annual addition of Books	150	500	
Periodicals Hard copies /online	10 National 05 International periodicals	Online Journal	
CDs	Adequate Nos	Available	
Reprographic Facilities: Photo Copier Scanner	01 each	01 (Phycopy) 01 (Scanner)	

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## 7. Non-teaching staff

Designation	No. Required	No. Available	Qualification Required	Qualification Available	Remarks of the Inspectors
Laboratory Technician	1 for each Dept	04	D. Pharm	D. Pharm	
Laboratory Assistants or Laboratory Attenders	1 for each Lab (minimum)	12	SSLC	SSLC	
Office Superintendent	1	1	Degree	Degree	
Accountant	1	1	Degree	Degree	
Store keeper	1	1	D.Pharm or a Bachelor degree.	D.Pharm or a Bachelor degree.	
Computer Data Operator	1	1	BCA or Graduate with Computer Course	BCA or Graduate with Computer Course	
Office Staff I	1	1	Degree	Degree	
Office Staff II	2	2	Degree	Degree	
Peon	2	2	SSLC	SSLC	
Cleaning personnel	Adequate	Adequate	---		
Gardener	Adequate	Adequate	---		

## 8. Teaching Staff

### For institution running B.Pharm and M.Pharm

#### For B.Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of the Inspectors
Director/Principal/ Head of Institution	First Class B.Pharm with Master's degree in Pharmacy(M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects.	M.Pharm, Ph.D	Essential 15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college. Desirable Administrative experience in a responsible position	12 years experience in teaching	



Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of the Inspectors
Pharmaceutics	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	1	2		
	Lecturer	2	2	3		
Pharmaceutical Chemistry including Pharmaceutical analysis	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	1	2		
	Lecturer	3	3	3		
Pharmacology	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	1	1		
	Lecturer	2	2	3		
Pharmacognosy	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	1	1		
	Lecturer	1	1	1		
Pharmacy Practice & related subjects	Professor/ Associate Professor	-		1		
	Asst. Professor	1	1	1		
	Lecturer	1	1	1		

### **Additional staff required for M.Pharm per specialization**

- i) In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm.D Courses (if the institution is also conducting Pharm.D programme) the department in which the M.Pharm Course is being introduced shall have two additional staff who shall be PG teachers per specialization and the department should have minimum of 5 faculty in the said department.
- ii) The number seats approved for admission to the M.Pharm course shall be 3 students per PG teacher ( 1:3)
- iii) Teaching workload for UG/PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment.

Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmaceutics	Asso. Prof.	01 (as per FAQ PCI )	
	Asst. Professor/Lecturer	01 (as per FAQ PCI )	
Department of Pharmaceutical Chemistry	Asso. Prof.	01 (as per FAQ PCI )	
	Asst. Professor/Lecturer	01 (as per FAQ PCI )	

<b>Department</b>	<b>Designation</b>	<b>No. available</b>	<b>Remarks of the Inspectors</b>
Department of Pharmacology	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmacognosy	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmacy Practice	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Industrial Pharmacy	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmaceutical Technology	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmaceutical Analysis	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Pharmaceutical Quality Assurance	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Regulatory Affairs	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmaceutical Biotechnology	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Phytopharmacy & Phytomedicine	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	

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**Faculty details**

<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of the Inspectors</b>
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized).  With  Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	<b>Essential</b> 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College.	

<b>S.No.</b>	<b>Name of Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1.	Dr Kuldeep Ganju	M.Pharm Ph.D	12 years	
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Associate Professor	<p>First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.</p> <p>Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.</p>	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized Pharmacy College.	

Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Lecturer/Assistant Professor	<p>First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.</p>	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy College.	

<b>S.No.</b>	<b>Name of Lecturer/ Assistant Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1	Mr.Sailesh Narayan	M.PHARM	10	
2	Mr. Abhishek Shah	M.PHARM	09	
3	Ms Manisha Singh	M.PHARM	06	
4	Ms Anita Pal	M.PHARM	06	
5	Mr Shivam Tayal	M.PHARM	06	
6	Mr. Ankit Diwan	M.PHARM	05	
7	Mr.Girdhar Maheshwari	M.PHARM	06	
8	Mr. Manish Mehra	M.PHARM	05	
9	Mr. Manoj Chandwani	M.PHARM	04	
10	Mr. Shant Sahu	M.PHARM	05	

<b>S.No.</b>	<b>Name of Lecturer/ Assistant Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1	Mr.Janeet Patel	M.PHARM	04	
2	Mr. Atul Sahu	M.PHARM	03	
3	Mr. Gourav Shukla	M.PHARM	05	
4	Mr. Manoj Patel	M.PHARM	05	
5	Mr.Brajesh Jhalwa	M.PHARM	03	
6	Ms. Saima Shahaab	M.PHARM	03	
7	Ms. Manju Chouhan	M.PHARM	05	
8	Mr. Vinod Sanodiya	M.PHARM	06	
9	Ms. Richa Saxena	M.PHARM	03	
10	Mr. Vaibhav Shuka	M.PHARM	05	
11	Mr. Gajendra Chourasia	M.PHARM	03	
12	Mr. Jitendra Khumbhkar	M.PHARM	02	